A. **Academic Division:** Health Sciences

B. **Discipline:** Physical Therapist Assistant

C. **Course Number and Title:** PHTA2150 Directed Practice

D. **Course Coordinator:** Renda Cline, PTA, BS HCM, ACCE  
   **Assistant Dean:** Melinda Roepke, MSN, RN

**Instructor Information:**
- Name: Click here to enter text.
- Office Location: Click here to enter text.
- Office Hours: Click here to enter text.
- Phone Number: Click here to enter text.
- E-Mail Address: Click here to enter text.

E. **Credit Hours:** 3.5

F. **Prerequisites:** PHTA2070, PHTA2090, PHTA2170  
   **Co-requisites:** PHTA2130, PHTA2135, PHTA2155 (M)

G. **Syllabus Effective Date:** Fall, 2017

H. **Textbook(s) Title:**

   - *Recommended:*
     - *A Quick Reference to Physical Therapy*
       - Author(s): Pauls & Reed
       - Copyright Year: 2004
       - Edition: Latest
       - ISBN #: 089079961x
     - *The Rehabilitation Specialist's Handbook*
       - Author(s): Rothstein, Roy & Wolf
       - Copyright Year: 2005
       - Edition: Latest
       - ISBN #: 0803612389

I. **Workbook(s) and/or Lab Manual:** None

J. **Course Description:** This is the final clinical rotation completed in a facility affiliated with the Physical Therapy Assistant program. The Directed practicum experience is a “hands-on” reality experience providing on-the-job opportunities to acquire further knowledge, learning and opportunities for practicing skills. The Directed practicum will take place in a facility that can provide learning experiences consistent with the student's interest and learning desires and meets approval of the instructor. Students will be
supervised by a licensed physical therapist or physical therapist assistant. This practicum experience is a full-time rotation for 7 weeks for a minimum of 40 hours per week.

K. College-Wide Learning Outcomes:

<table>
<thead>
<tr>
<th>College-Wide Learning Outcome</th>
<th>Assessments - - How it is met &amp; When it is met</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication – Written</td>
<td></td>
</tr>
<tr>
<td>Communication – Speech</td>
<td></td>
</tr>
<tr>
<td>Intercultural Knowledge and Competence</td>
<td></td>
</tr>
<tr>
<td>Critical Thinking</td>
<td></td>
</tr>
<tr>
<td>Information Literacy</td>
<td></td>
</tr>
<tr>
<td>Quantitative Literacy</td>
<td></td>
</tr>
</tbody>
</table>

L. Course Outcomes and Assessment Methods:

Upon successful completion of this course, the student shall:

<table>
<thead>
<tr>
<th>Outcomes</th>
<th>Assessments – How it is met &amp; When it is met</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Demonstrate in a safe, legal, ethical, responsible, respectful and effective manner adhering to the legal standards and ethical guidelines, under the supervision of a physical therapist.</td>
<td>*Performance Indicators (CPI) #1, 2, 3, 4, 5 &amp; 14 - by end of semester</td>
</tr>
<tr>
<td>2. Demonstrates initiative (eg, arrives well prepared, offers assistance, seeks learning opportunities).</td>
<td>CPI #1 - by end of semester.</td>
</tr>
<tr>
<td>3. Exhibit caring*, compassion*, and empathy* in providing services to patients.</td>
<td>CPI #1 - by end of semester.</td>
</tr>
<tr>
<td>4. Demonstrate entry-level skills in measurement and assessment techniques to assist the supervising physical therapist in monitoring and modifying the plan of care.</td>
<td>CPI #2- by end of semester.</td>
</tr>
<tr>
<td>5. Demonstrate entry-level skills to verbally and non-verbally communicate with colleagues, health care providers, patients and their families with respect and sensitivity to cultural and socioeconomic differences.</td>
<td>CPI #3 &amp; 5 – by end of semester.</td>
</tr>
<tr>
<td>6. Demonstrate entry-level skills to document according to facility guidelines.</td>
<td>CPI #6 &amp; 7 – by end of semester.</td>
</tr>
<tr>
<td>7. Demonstrate entry-level skills to participate as an integral member of the healthcare team through communication with the supervising physical therapist about the patient’s status and conveying knowledge and skills to others through patient care and education.</td>
<td>CPI #6, 9, 11, 13, &amp; 14– by end of semester.</td>
</tr>
<tr>
<td>8. Demonstrate entry-level skills in fiscal management according to facility guidelines.</td>
<td>CPI #14 – by end of semester.</td>
</tr>
<tr>
<td>9. Demonstrate entry-level skills of managing time and resources to achieve goals of clinical setting and addressing the needs of the patient.</td>
<td>CPI #2 &amp; 14 – by end of semester.</td>
</tr>
<tr>
<td>10. Demonstrate participation in continued development of knowledge and skills.</td>
<td>CPI #6 – by end of semester.</td>
</tr>
</tbody>
</table>

M. Topical Timeline (Subject to Change):

1. Directed Practice with Clinical Instructor
   a. Orientation to Facility and Staff
   b. Orientation to Safety Codes and Procedures
   c. Assisting with Patient Interventions
2. Site Visit By Academic Coordinator of Clinical Education
   a. Interview with Clinical Instructor
   b. Interview with PTA Student
   c. Joint Summation
3. Discussion Board Postings

N. Course Assignments:

   The course consists of working in a physical therapy department providing direct patient care with supervision by a physical therapist or a physical therapist assistant. At this level, the student is expected to demonstrate entry-level skills as determined by the Clinical Instructor per the Clinical Performance Instrument. Various discussion board postings congruent with patient care items will be conducted throughout the clinical practicum by course instructor. This course is Pass (P) or Non-Pass (NP).

O. Recommended Grading Scale:

   This course is Pass (P) or Non-Pass (NP).

   *Performance Indicators as identified in Clinical Performance Instrument used for clinical outcomes assessment

P. Grading and Testing Guidelines:

   This course is Pass (P) or Non-Pass (NP). Final grades are determined by the ACCE and program faculty based on clinical instructor input through the PTA CPI web.

Q. Examination Policy:

   To be completed through the Clinical Performance Instrument along with the ACCE or a representative for the ACCE making contact through a phone call or site visit, however, at least one on-site visit is preferred.

R. Class Attendance and Homework Make-Up Policy:

   1. Students are expected to follow the assigned CEF’s schedule with regards to attendance based on required direct patient care hours for this clinical. Students are excused from clinical on days that have been approved by the ACCE or days that the college is closed due to holiday, faculty in-service or inclement weather. Students are permitted to miss a day due to extreme conditions such as death of immediate family member, serious personal injury or illness as documented by physician, religious observances, or natural disaster.

   2. Students are expected to be early for the start of their work day and must remain for the entire day. Student must have 85% attendance in order to pass the clinical. Each one day absence is a loss of 6%.

   An absence will require the PTA student to make up the day prior to the end of the semester. Make up days should be scheduled as soon as possible and with the agreement of the clinical instructor and the ACCE.

   3. Absences should be reported prior to the start of clinical day to the ACCE and clinical instructor per the student handbook.

S. Classroom Expectations:

   The competent practice of physical therapy relies not only on technical competence but also on professional behavior. Students will be required to abide by North Central State College’s Code of Student Rights and
Responsibilities (located in the college’s student handbook), the APTA Code of Ethics/Standards of Ethical Conduct for the Physical Therapist Assistant and the state laws and rules governing physical therapy in the state where the clinical experience is being completed (see Appendices C, D, & E).

T. College Procedures/Policies:

Attendance Requirements: All students are required to attend all scheduled classes and examinations. Each faculty member has the right to establish regulations regarding attendance that he/she considers necessary for successful study.

Students who do not attend classes may be administratively withdrawn from those classes. However, failure to attend classes does not constitute withdrawal, and students are expected to process a formal withdrawal through the Student Records Office in Kee Hall.

Student engagement requirements: Student engagement is based on the “active pursuit” of learning which can be measured by class attendance, class participation (in class or online), taking required quizzes/examinations, and submission of work assignments or papers. Student engagement consists of a student attending at least 60% of the class sessions (there should be attendance throughout the term) and/or completing 75% of the assignments listed on the syllabus at the midpoint in the term. Exceptions can be made when there is on-going communication between the student and faculty member. The communication must be documented and the faculty member and student must be in agreement regarding the exception. Students not meeting the expectation will be administratively withdrawn from class. If a student believes he/she was administratively withdrawn in error, he/she may file an appeal. Being administratively withdrawn may have program and financial aid implications.

Academic Misconduct is any activity that tends to compromise the academic integrity of the college, or subvert the educational process. Examples of academic misconduct include, but are not limited to:

1. Violation of course or program rules as contained in the course syllabus or other information provided to the student; violation of program requirements as established by departments and made available to students.

2. Plagiarism including, but not limited to, submitting, without appropriate acknowledgment, any written, visual or oral material that has been copied in whole or in part from the work of others (whether such source is published or not) even if the material is completely paraphrased in one’s own words. This includes another individual’s academic composition, compilation, or other product, or a commercially prepared paper. Plagiarism also includes submitting work in which portions were substantially produced by someone acting as a tutor or editor.

   Such practices constitute plagiarism regardless of motive. Those who deny deceitful intent, claim not to have known that the act constituted plagiarism, or maintain that what they did was inadvertent are nevertheless subject to penalties when plagiarism has been confirmed.

3. Cheating and dishonest practices in connection with examinations, papers and projects, including but not limited to using unauthorized notes, study aids or information on an examination; taking an exam or doing work for another student; providing one’s own work for another student to copy and submit as his/her own; or allowing another student to do one’s work and then submitting the work as one’s own. Also included would be altering a graded work after it has been returned, then submitting the work for re-grading; or submitting identical or similar papers for credit in more than one course without prior permission from the course instructors.

4. Fabrication including but not limited to falsifying or inventing any information, data or citation; presenting data that were not gathered in accordance with defined appropriate guidelines, and failing to include an accurate account of the method by which data were collected.
5. **Obtaining an Unfair Advantage** including, but not limited to stealing, reproducing, circulating, or otherwise gaining access to examination materials prior to the time authorized by the instructor; unauthorized collaborating on an academic assignment; taking, hiding or altering resource material; or undertaking any activity with the purpose of creating or obtaining an unfair advantage over another student’s academic work.

6. **Aiding and Abetting Academic Dishonesty** including, but not limited to providing material, information or other assistance to another person with the knowledge that such aid could be used in any of the violations stated above, or providing false information in connection with any inquiry regarding academic integrity.

7. **Alteration of Grades or Marks** including but not limited to, action by the student in an effort to change the earned credit or grade.

In addition, cases of academic dishonesty may involve photocopied materials. Materials used may fall under the Copyright Act. Violations of said Act may subject the user and/or the College to sanctions.

**Statement on Disabilities:** Any student who requires reasonable accommodations related to a disability should inform the course instructor and the Coordinator of Specialized Services (Room 138 in Kee Hall; phone 419-755-4727).

Students who encounter difficulty in any of their courses are encouraged to visit the Tutoring Resource Center (Room 119 in Fallerius Technical Education Center) for tutoring assistance, and the Student Success Center (Room 136 in Kee Hall) for academic assistance, advising services, referrals for personal counseling and Learning Disability (LD) Testing.

**Statement on Withdrawals:** As a student, you are expected to attend class. If you are unable or choose not to attend class, or if for whatever reason you are unable to keep up with the requirements of a course, you need to officially drop the class at the Student Records Office. Refund dates and withdrawal dates will vary slightly from term to term. Contact the Student Records Office for applicable dates. Additionally these dates are posted on the academic calendar available on the college’s website, [www.ncstatecollege.edu](http://www.ncstatecollege.edu), under the Academics heading on the home page and are available at the Student Records Office in Kee Hall. Students should go to the Student Records Office (Room 142 in Kee Hall) to process their withdrawal from any class.

If you choose to walk away from your class without officially withdrawing from it, the faculty member teaching the class must grade your classroom performance on the material available to him or her. This normally results in an "F" grade. An "F" grade can lower your grade point average considerably depending on the total credits accumulated.